

## EPA Portfolio Functionalities Checklist

Are you ready to choose your ideal EPA Portfolio? This handy checklist helps you to check if your preferred solution meets all the necessary requirements to make EPA-based Medical Education a big success in practice!

**Features:** the essential features that a portfolio should provide.

- ☐ Tracks multiple skill types (EPA's, procedures, operations, etc.).
- ☐ Enables low-effort review and certification of student progress.
- ☐ Provides an easy-to-use Workplace-Based Assessment tool.
- ☐ Integrates summative skill assessment.
- ☐ Supports personal development goal setting.
- ☐ Includes multisource feedback with invite functionality.
- ☐ Offers a Competence Committee feature for training staff involvement.
- ☐ Available as a mobile app on Google Play and the App Store.
- ☐ Supports multi-department and multi-organization involvement for rotations.
- ☐ Provides an interview feature for validated progress check-ins.

**Integrations:** a well-implemented portfolio is directly integrated within existing (IT) systems.

- ☐ Integrates with Student Information Systems.
- ☐ Supports Single Sign-On.
- ☐ Provides an available API.

**Security:** keep your data safe and make sure your portfolio has the necessary certificates.

- ☐ Supports Multi-Factor Authentication (MFA).
- ☐ Complies with GDPR regulations.
- ☐ Certified with ISO 27001.

